

Knife River Care Center

118 22nd Street NE; Beulah, ND 58523

Application for Employment

"We are an Equal Opportunity Employer"

PERSONAL INFORMATION

Date: _____

Name _____ SSN: _____

Mailing Address _____
Street City State Zip

Street Address _____
Street City State Zip

Home Phone: _____ Cell Phone: _____

Are you 16 years or older? Y N

Are you either a US citizen or legally authorized to work in the US? Y N

Are you currently listed on any registry or licensing board? Y N

If so, where? _____

Have you been found guilty of abusing, neglecting or mistreating Residents by a court of law? Y N

Have you had a finding entered into the State Nurse Aide Registry concerning abuse, neglect, mistreatment of a resident or misappropriation of their property? Y N

I consent that a Criminal Background check be completed. Y N

(Applicant Signature) _____

EMPLOYMENT DESIRED

Position Applied For _____ Salary Desired _____

After reviewing the Job Description, do you meet the qualifications and have the ability to perform the essential job functions? Y N

If No, please explain: _____

Date you can start: _____

Shift(s) you can work: Days Evenings Nights

Would you accept: Full Time Part Time

Are you employed now? Y N

If so, may we inquire of your present employer? Y N

Referred by: _____

Have you previously worked at Knife River Care Center? Y N

If so, print your name at the time of employment. _____

EDUCATION

	Name and Location of School	Number of Years Attended	Did you graduate?
High School			
College			
Nursing School			
Special Training			
Other			

PROFESSIONAL LICENSE AND CERTIFICATION

Type	State	Number	Expiration Date

EMPLOYMENT HISTORY (List your last employers - beginning with the most recent.)

Name, Address and telephone # of Employer	Dates Employed	Salary	Position	Supervisor	Reason for Leaving

List three (3) references:

1. _____
Name Address Phone
2. _____
Name Address Phone
3. _____
Name Address Phone

In case of emergency, notify: _____
Name Address Phone

CAUTION: READ THE FOLLOWING STATEMENT BEFORE SIGNING THE APPLICATION FOR EMPLOYMENT.

I hereby state that the information given by me in this application, related papers, and interviews is true in all respects. I understand that KRCC will investigate my work history and may verify any information given in my application, related papers or interviews. I hereby authorize my former employers to release information pertaining to my work record, my work habits, and my work performance while in their employ. I also understand that KRCC reserves the right to complete a criminal background check with my permission. I agree that, if I am employed and the information I have given is found to be false in any respect, I will be subject to dismissal without notice at any time.

I understand and agree that any employee handbook that I may receive will not constitute an employment contract but will be merely a gratuitous statement of KRCC's current policies.

I understand that KRCC reserves the right to require its employees to submit to tests or alcohol or drug screens, or to allow inspection of bags (including purses or briefcases) or parcels brought into or taken out of the facility. I understand that refusal to submit to alcohol or drug screens or search, when requested to do so, may result in termination of my employment.

I understand and agree that, if I am offered employment at KRCC, my employment will be for no definite term and that either I, or KRCC, will have the right to terminate the employment relationship at any time with or without cause, and with or without notice and that this relationship can only be modified in writing and signed by the Administrator.

Date

Signature

DO NOT WRITE BELOW THIS LINE

Interviewed By: _____

Date: _____

Remarks:

Neatness: _____

Ability: _____

Hired: Y N Position: _____ Department: _____

Salary/Wage: _____ Date Reporting To Work: _____

Approved:

Personnel Manager

Department Head

Administrator